

DRAFT CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2016/17

Council - 16 February 2016

Report of Chief Officer Legal and Governance

Status: For Consideration

Key Decision: No

Portfolio Holder Cllr. Firth (Legal & Democratic Services)

Contact Officer Vanessa Etheridge Ext. 7199

Recommendation: That the Calendar of Meetings for 2016/17 be approved subject to formal adoption at the Annual Meeting of the Council on 10 May 2016.

Introduction

- 1 The draft calendar of meetings for the municipal year 2016/17 is attached for consideration. All Members and Senior Officers have been consulted on the draft dates.
- 2 This draft calendar avoids meetings on Mondays and Wednesdays, and attempts to keep meetings away from school holidays as much as possible. Whilst best endeavours will be maintained to avoid evening meetings on Mondays and Wednesdays it may be necessary to look at these dates if additional meetings are called. All additional meeting dates are set up in consultation with the relevant Chairman.
- 3 It is the responsibility of the Annual Meeting of the Council to confirm the Council's calendar of meetings for the oncoming year. However, it is considered prudent to put it before this meeting of the Council to allow more time for forward planning by Officers and Members and booking of meeting rooms etc.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement.

The Council is under a legal duty to hold an Annual Meeting during a particular period and to set a Council Tax by a specific date. The calendar proposed here meets those requirements.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusion

Members are requested to consider the attached draft Calendar of Meetings and recommend it to the meeting of Annual Council for formal adoption.

Appendices

Appendix A - Draft Calendar of meetings for the municipal year 2016/17

Background papers

None

Christine Nuttall
Chief Officer for Legal and Governance